

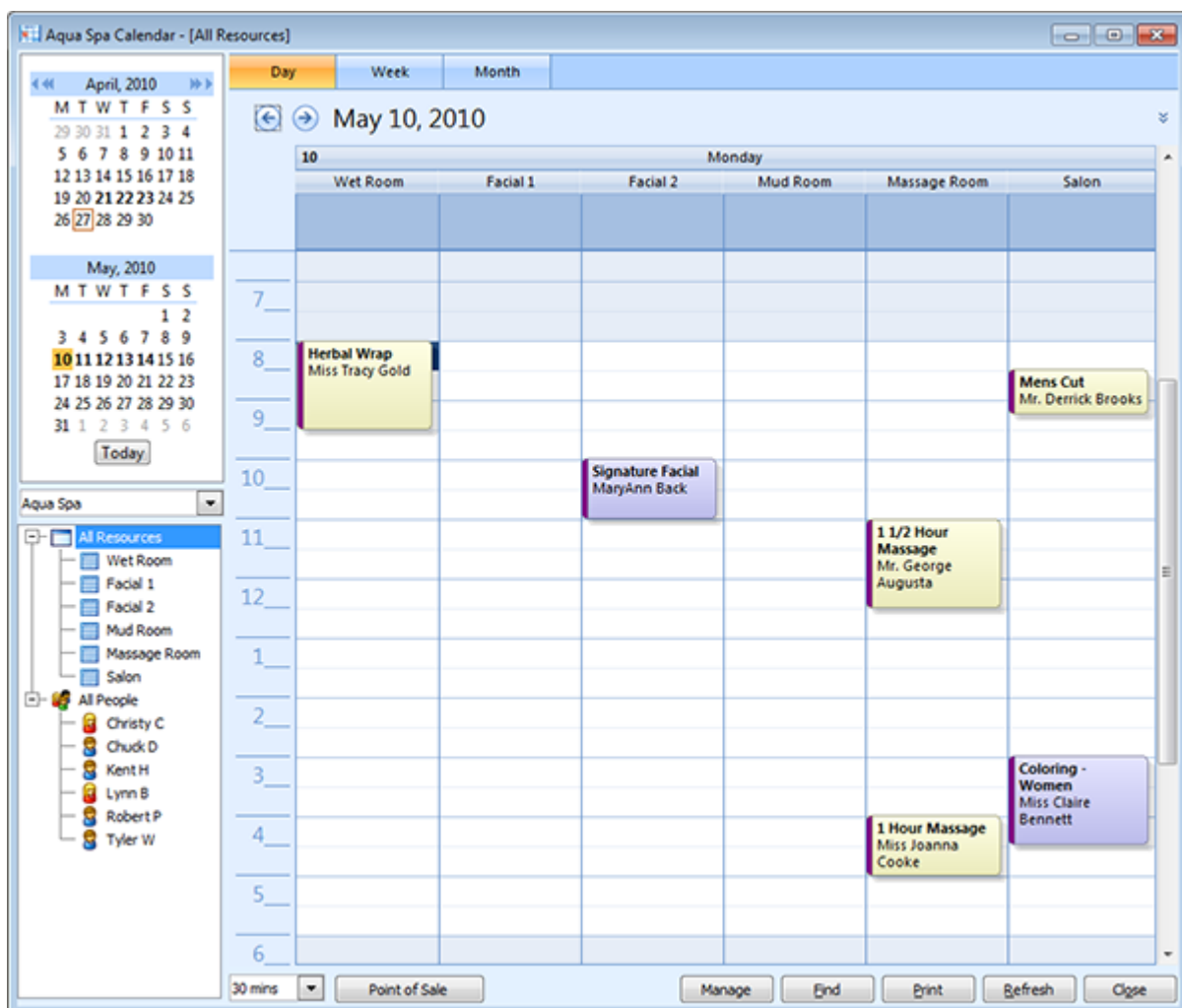
iQ-Schedule – Spa, Tour & Activity Management

If you have a day spa, meeting rooms, or tours & activities to manage, then iQ-Schedule will take out the hassle of managing multiple manual diaries and fully automate guest service scheduling. With iQ-Schedule, you have an integrated and seamless approach to managing all of your guest scheduling needs, fully integrated with roomMaster.

Spa, Tour & Activity Scheduling

Front desk staff can view and book iQ-Schedule tours/events/spa appointments from both the reservation and guest folio. Clear notifications are displayed when a room reservation is cancelled where appointments are booked in iQ-Schedule, allowing them to cancel the appointments at the same time.

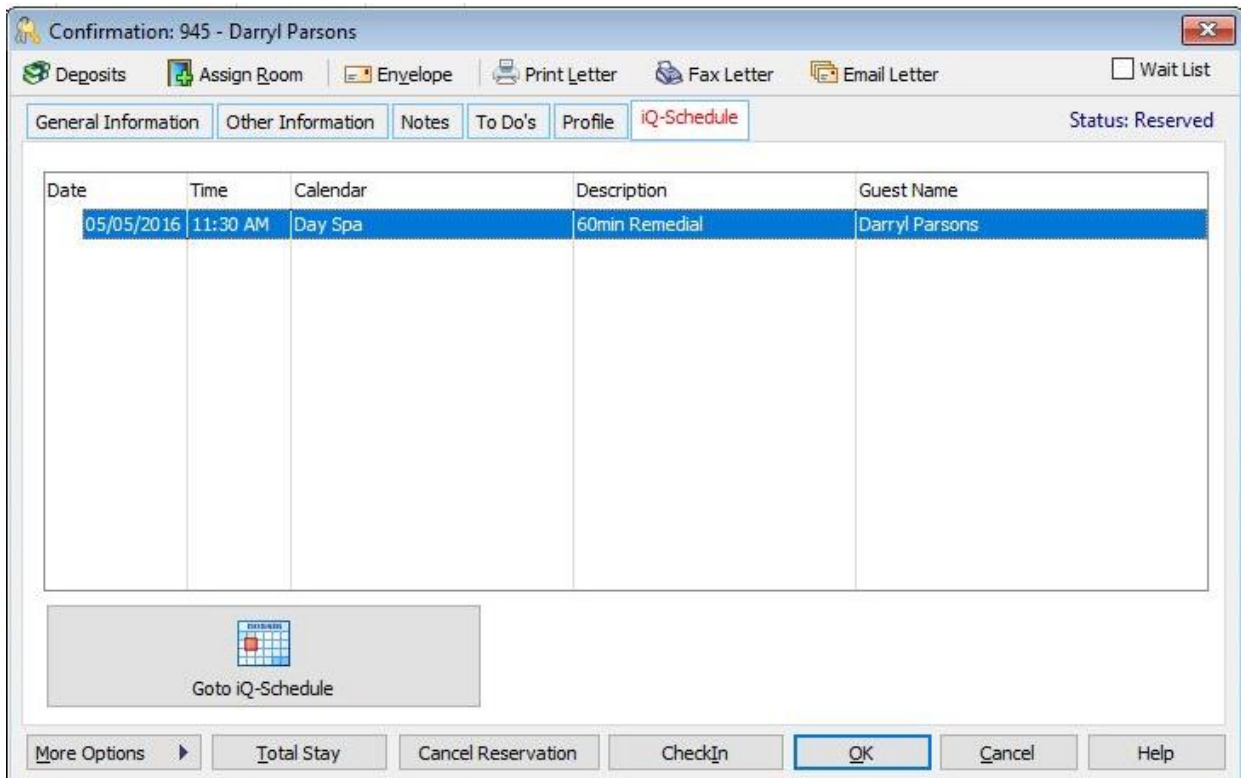
iQ-Schedule also helps your staff provide a higher level of service with tools like full guest history, showing past and current appointments, as well as each guest's personal preferences.



The screenshot displays the 'Aqua Spa Calendar - [All Resources]' window. The main view is for Monday, May 10, 2010, showing a grid of time slots (7 AM to 6 PM) across six resource categories: Wet Room, Facial 1, Facial 2, Mud Room, Massage Room, and Salon. Appointments are scheduled as follows:

- 8:00 AM - 9:00 AM (Facial 1):** Herbal Wrap, Miss Tracy Gold
- 10:00 AM - 11:00 AM (Facial 2):** Signature Facial, MaryAnn Back
- 11:00 AM - 12:00 PM (Massage Room):** 1 1/2 Hour Massage, Mr. George Augusta
- 1:00 PM - 2:00 PM (Salon):** Mens Cut, Mr. Derrick Brooks
- 3:00 PM - 4:00 PM (Massage Room):** 1 Hour Massage, Miss Joanna Cooke
- 4:00 PM - 5:00 PM (Salon):** Coloring - Women, Miss Claire Bennett

The left sidebar shows a tree view for 'Aqua Spa' resources (Wet Room, Facial 1, Facial 2, Mud Room, Massage Room, Salon) and 'All People' staff members (Christy C, Chuck D, Kent H, Lynn B, Robert P, Tyler W). The bottom bar includes a '30 mins' dropdown, a 'Point of Sale' button, and 'Manage', 'End', 'Print', 'Refresh', and 'Close' buttons.



Full integration with iQ-Point of Sale

Create items in iQ-POS for tours, activities, or spa treatments, and then easily bill to a guest's folio or group master account. All accessible within the iQ-Schedule module window.

iQ-Schedule also has a group billing feature which allows a group of guests in the spa to combine all their charges to be placed on a single account for example.



Manage employee commissions, tips & email employee schedules

iQ-Schedule can track multiple gratuities, and allocate commissions to each staff member who attended to the appointment or event.

iQ-Schedule can also be configured to email schedules of appointments to your employees as a calendar item for their mobile device. You can set up employee's available times, along with the times that a spa treatment or tour might be available to be booked.